

EQUIPMENT LOAN
ASSOCIATED STUDENTS, Inc.
California State University, Dominguez Hills

Associated Students, Inc. purchases equipment for the use of student directors and staff for official business. Associated Students, Inc. shall retain exclusive ownership of all equipment.

Name: _____

Department: _____

Email: _____ Phone Number _____

Equipment _____

Condition _____

Date Checked Out: _____ Date to be Returned: _____

ASI Staff Initials: _____ ASI Staff Initials: _____

I understand that I am personally responsible for the equipment. Should I become ineligible, I will return the equipment within three (3) business days of the determination. I also understand that failure to return the equipment issued to me may result in a hold on my registration, transcripts, and graduation. I will not lend the equipment to any other person and acknowledge that I am the sole user of the equipment. Further, I understand that if I lose or damage the equipment, I am personally liable for the cost of replacement and/or repair.

Signature: _____ Date: _____

ASI Staff Approval: _____ Date: _____